

THE VINEYARD CENTRE

Children's Ministry Leader

Part-Time (7-8 Hours/Week)

Overview:

Chilliwack Vineyard is seeking a passionate and dedicated **Children's Ministry Leader** to oversee and nurture our Sunday morning children's ministry. This role focuses on creating a welcoming and engaging environment for children, equipping volunteers, and supporting families in their faith journey.

Key Responsibilities:

- **Lead Sunday Morning Ministry:** Ensure children's ministry is a priority by actively leading in class at least three Sundays per month, coordinating volunteers and curriculum for the remaining Sunday. One Sunday per month, be present in the regular service with the intention of connecting with parents and families. Every Sunday, be available to welcome new families and help them feel comfortable with the flow of the morning.
- **Volunteer Development:** Recruit, train, and coordinate volunteer teams for both grade school classes and nursery.
- **Curriculum Oversight:** Design or implement curriculum that aligns with Chilliwack Vineyard's beliefs and theology.
- **Parent Engagement:** Build strong relationships with parents to support their children's spiritual growth.
- **Administrative Duties:** Be available for Thursday morning office hours (9 AM) and participate in periodic church staff meetings.
- **Ministry Environment:** Foster a positive, encouraging atmosphere for both volunteers and children through support, prayer, and leadership.
- **Collaboration:** Work closely with the Lead Pastor to ensure the ministry's effectiveness, meeting with the Lead Pastor as needed to discuss direction and dynamics.
- **Time Commitment:** Dedicate approximately 7 hours per week, including 4 hours for preparation, connections, and team building, plus 3 hours on Sundays.

Qualifications & Skills:

- A heart for children's ministry and a commitment to fostering their spiritual growth.
- Strong leadership, organizational, and team-building skills.
- Ability to create a welcoming and engaging environment for children and volunteers.

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- Alignment with Chilliwack Vineyard's beliefs and theology.
- Experience in children's ministry or a similar role is preferred.

General Expectations for Chilliwack Vineyard Staff

- 1. Accountability:** Staff members are accountable to the Lead Pastor regarding job performance and responsibilities.
- 2. Work Hours:** Staff should dedicate the necessary hours each week in alignment with their job description and compensation.
- 3. Sunday Morning Presence:** Attendance on Sunday mornings is expected every week, except for approved vacation time.
- 4. Team Participation:** Staff should be available for staff meetings, team-building gatherings, and regional Vineyard events.
- 5. Service & Event Involvement:** A willingness to participate in Sunday services and other Vineyard-led or hosted events is required.
- 6. Alignment with Church Values:** Staff members are expected to operate within the theology, vision, and values of Chilliwack Vineyard.
- 7. Team Collaboration & Leadership Support:** Staff should actively support the Lead Pastor and cultivate a collegial team environment built on trust, honesty, and healthy communication.
- 8. Financial Stewardship:** Staff are encouraged to model financial faithfulness by tithing to Chilliwack Vineyard.
- 9. Spiritual Growth & Integrity:** Staff should actively pursue spiritual maturity, leading by character and example. This includes maintaining personal spiritual disciplines and engaging in accountable Christian relationships, such as participation in a Life Group.
- 10. Commitment to the Role:** This position is to be viewed as an official job, with staff members acting as employees and the lead Pastor as their employer. Staff should faithfully fulfill job responsibilities, work within defined expectations, and demonstrate humility in receiving leadership and constructive feedback.
- 11. Vacation & Time Off:**
 - Part-time staff are granted two weeks of paid vacation per year, taken at their discretion.

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- During vacation, ministry programs (e.g., youth and children's ministry) must continue, and it is the staff member's responsibility to ensure proper coverage during their absence.
- Additional time off beyond the allotted two weeks may result in a pro-rated wage deduction for the additional time away.

12. Lifestyle & Morality Standard: Agreeing to the terms of and Signing the Lifestyle & Morality Standard is a requirement for leaders at the Chilliwack Vineyard.

13. Criminal Record Check: This will be required for all persons that work with children, youth or vulnerable persons.

How to Apply:

Interested candidates can submit their application to mvinewebb@outlook.com

We look forward to finding someone passionate about helping children grow in their faith!