

# Penticton Vineyard Church

## Youth & Young Adults Pastor - Job Description Form

**Department: Pastoral - Youth & Young Adults**

**Location: 102 - 1825 Main Street, Penticton, BC V2A 5H2**

**Job title: Youth & Young Adults Pastor**

**Reports to: Mike Fornwald (Lead Pastor)**

**Starting Date: 2023**

**Type of position: Full time**

**Hours: 40h/week**

Purpose of this Position: To partner with the Pastoral Staff in providing leadership and development of the ministries of the Penticton Vineyard Community Church (PVCC) so that it fulfills the defined mission and reflects its core values. He/she will work to achieve a balance of equipping, mentoring, outreach/missions, spiritual growth development, pastoral care, and worship with the goal of making disciples of Jesus Christ. Providing leadership would include the three key functions: ***Pastoral, Discipleship (Mentorship), and Administration.***

### **PASTORAL RESPONSIBILITIES: 60%**

*The pastor engages with youth (gr. 6-12) and young adults (18+) in the church and/or community on a personal and spiritual level to encourage them to develop their relationship with Jesus.*

1. To actively engage in an effective personal ministry through teaching, leading groups and having individual appointments.
2. Equipping -to provide sound biblical teaching and encouragement of individual's personal relationship with God.
3. Outreach – To provide opportunities for caring and outreach to their peers and regularly provide opportunities for youth and young adults to reach out to people in our city.
4. Growth -- Involve teens & YA in ministries/opportunities that help them grow in their faith. Nurture them in the ways of the Holy Spirit and model a lifestyle of prayer to help them become Christ-like disciples.
5. Worship and Prayer – Facilitate intimate and passionate times of worship and prayer within the PVCC Youth & Young Adult Communities.
6. Build relationships with youth through spending time with them in their environment.
7. Build cooperative partnerships with parents of the youth.
8. To be available for encouraging, counseling, weddings, funerals, etc. as needed.
9. To look for opportunities to share Christ and encourage believers to mature in Christ.
10. To walk consistently with the Lord and demonstrate faith and obedience in personal life. To set an example of maturity and a lifestyle consistent with the biblical standards of a leader.

**DISCIPLSHIP / MENTORSHIP RESPONSIBILITIES: 10%**

*This is the role of supporting and enabling leaders to meaningfully engage in the work of the Kingdom.*

1. Owning the process and championing the development of Youth & Young Adult Leaders at the PVCC so that ministries fulfill their defined mission and reflects our core values.
2. Be available to the Youth & Young Adult Leaders to assist in making on-going decisions that are needed to keep the ministries moving forward.
3. To oversee the recruiting, selection, training, development, and evaluation of present and future Leaders.
4. Foster an environment that consistently produces a supportive, encouraging team environment.
5. Meet with PVCC Youth and Young Adult leaders to pray, plan, and discuss upcoming ministry events.

**ADMINISTRATION/MANAGER RESPONSIBILITIES: 30%**

*Ensures the Youth and Young Adult ministries and operations are running smoothly.*

1. Administer the youth & YA budget submitting all related receipts.
2. Plan activities and events as required.
3. Clearly and effectively communicate to the youth & parents through email, social networking, PVCC website, Sunday announcements, Sunday bulletin and visual media.
4. Provide resources and information for the PVCC website
5. Create new ministry opportunities as needed and evaluate the existing ministries on a regular basis.
6. General church duties (ex. staff and / or prayer meetings & Sunday morning church service).

***A six-month probationary period will commence from the starting date. This job description is a starting point and subject to change, in order to meet the evolving needs of the people of The Penticton Vineyard Community Church***